

The Verona Board of Education of the Township of Verona, in the County of Essex, New Jersey, convened in regular session on November 26, 2013 in the Verona High School Media Center at 6:00 p.m. The meeting was called to order by Mr. Quattrocchi. A statement was made that the meeting had been properly advertised in the designated newspapers and the agendas were posted at the appropriate locations.

The following members of the Board were present: Mr. John Quattrocchi, President, Mr. Michael Unis, Vice President and Mr. Joseph Bellino. Mr. Glenn Elliott and Mr. Steven Spardel. Also present were: Mr. Steven Forte, Superintendent, Ms. Cheryl Nardino, Business Administrator/Board Secretary and Mr. Paul McDevitt, Director of Buildings and Grounds.

Approximately eleven citizens and three members of press were present.

Public Comment on Agenda Items- None

Presentation- Mylan Architects, EI Architects and Promedia gave a presentation on the upcoming referendum. The presentation is posted on our website.

Committee Reports

Buildings and Grounds

- Review tonight's presentation

Discussion-None

Reporting of Election Results

- There are 10,442 registered voters in Verona
- 4,527 votes were cast
- Turnout was 43%
- Votes received for two board seats with a term of three years are as follows:
 - 1,080 votes cast for Mr. Glenn Elliott
 - 1,442 votes cast for Mr. Michael Unis
 - 1,553 votes cast for Mr. James Day
 - 948 votes cast for Ms. Judith DiNapoli
 - There were 20 write-in votes
- Two top vote getters are Mr. Day and Mr. Unis to fill the two board seats
- The two members will be sworn in at the first meeting in January

Superintendent's Report

- VHS listed as AP national honor roll. Thirty-six districts in New Jersey met the criteria to be placed on the AP Honor Roll this year.
- Steve and Kate's Camp would like to rent Brookdale School for the Summer of 2014 for \$30,000 plus custodial cost. We will approve at the December 10 board meeting.
- Executive Kids lease will be approved tonight at \$2000/ month for one room at Brookdale.

RESOLUTIONS

The following resolutions have been recommended by the Superintendent to the Board of Education:

RESOLVED that the Board approve **Resolutions #1-19 and Addendum Resolutions #1 & 2**

Moved by: Mr. Spardel

Seconded by: Mr. Elliott

Ayes: 5

Nays: 0

APPROVAL OF MINUTES

#1 RESOLVED that the Board approve the minutes of the following meetings:

Confidential & Regular Public Meeting **November 5, 2013**

PERSONNEL

#2 RESOLVED that the Board approve the following personnel recommendations pending the completion of pre-employment requirements:

2.1 Substitute Teacher, Lunch Aide and Bus Driver:

Name	Location	Position	Salary	Committee	Term of Employment
Chokshi, Pinali	District	Sub Teacher	\$85/day	Education	SY 13-14
Haralambiev, Kristel	District	Sub Lunch Aide	\$12.50/hr.	Education	SY 13-14
Langley, Ashley	District	Sub Bus Driver	\$20/hr.	Education	SY 13-14
Giacalone, Theresa	Laning	Classroom aide	\$12.25/hr.	Education	SY 13-14

2.2 New Staff

Name	Location	Assignment	Salary	Term of employment	Department Committee	Replacing/ Notes
Kiefer, Tricia	Laning VPP	Clerk/ Receptionist	\$10.50/hr.	1/2/14-6/20/14	Education	29.5 hrs./wk.

2.3 Coaches

Name	Location	Position	Stipend	Effective
DiTrani, Robert	VHS	Freshman Girls Basketball	\$2,500	Winter 2013
Rossi, Mark	VHS	Freshman Boys Basketball	\$2,500	Winter 2013
Schram, Jessica	VHS	Swim Club Advisor	Step 3/\$372	Winter 2013
McElroy, Eric	VHS	Head Golf Coach	Step 3/\$6,457	Spring 2013
Phelan, Joseph	VHS	Head Baseball Coach	Step 3/\$9,095	Spring 2013

2.4 Leave of Absence

RESOLVED that the Board approve an unpaid medical leave of absence extension for employee **XXX-XX-2942** from December 1, 2013 to January 2, 2014.

2.5 Volunteers – see attached list.

2.6 Personal Business

Employee #	Location	Reason	
XXX-XX-1040	HBW	Personal Business Nov. 22, 25, 26, 27, 2013	Without pay

EDUCATION/SPECIAL EDUCATION

#3 RESOLVED that the Board approve the following Humanities curriculum for the 2013-2014 school year:

Course	Department	Grade Level
Journalism I	ELA	10th-12th
English II CP (revision)	ELA	10th
English II Honors (revision)	ELA	10th
English III Honors (revision)	ELA	11th
History, Hollywood Cinema & the Media	SS	11th-12th
AP Language & Composition	ELA	11th
AP Literature & Composition	ELA	12th
Contemporary Issues	SS	10th-12th

#4 RESOLVED that the Board approve the following home instruction:

Student #	School	Grade	Hrs./Week	Beginning	Notes
121297	VHS	11	5 hrs./week for approx. 3 weeks	11/20/2013	
32998	VHS	10	5 hrs./week for remainder of 13-14 SY	11/18/2013	\$29/week

#5 RESOVLED that the Board approve the following home instructor:

Name	Position	Stipend	Term of Employment
Matt Swajkowski	Teacher	\$38/hr.	SY 13-14

#6 RESOLVED that the Board approve the attached Statistical Report for October 2013.

CO-CURRICULAR/ATHLETICS

#7 RESOLVED that the Board approve the Verona High School Cheerleaders to participate in halftime activities on January 6, 2014 at the Philadelphia 76's basketball game.

#8 RESOLVED that the Board approve fencing as a varsity club sport for the 2013-14 & 2014-15 seasons and the families of participating students will bear all related costs, effective November 26, 2013.

#9 RESOVLED that the Board approve the following field trip:

Name of Chaperones	School	Club/Destination	Date of Field Trip
TBD	VHS	Band Trip/Boston	March 27-29, 2014

BUILDING AND GROUNDS

#10 RESOLVED that the Board approve the following Use of Building applicants:

Organization/Group	Location	Purpose	Dates
West Caldwell Ballet Arts	VHS Auditorium	Ballet Performance	12/7/2013
VHS Track Boosters	VHS Cafeteria	Annual Dinner	12/12/2013
Men's Basketball	HBW Gym	Basketball games	Mondays

#11 RESOLVED that the Board approve the attached lease agreement between the Verona Board of Education and Executive Kids for the use of Brookdale Avenue School.

FINANCE

#12 RESOLVED that the Board approve the donation of an Enviroscape valued at \$1,000 from The Verona Environmental Commission to the H B Whitehorne Middle School Science program.

#13 RESOLVED that the Board approve the following Fall 2013 VFEE Grant Awards:

Grant Recipients	Name of Grant	Grant #	Amount of Grant
Amy Heckel	X Marks the Spot: Geocaching to Explore Ecology	2013-7	\$622.24
Jennifer Kleinknecht	Choose Kind: Preventing Bullying Using Children's Literature	2013-8	\$1,457.22
Dan Halpern and Brian Michalowski	Swing Night	2013-9	\$1,500.00
Corisa Walker	Making Lemonade Out of Lemons	2013-10	\$4,584.00
		TOTAL	\$8,163.46

#14 RESOLVED that the Board approve the enclosed check lists in the following amounts:

<u>Amount</u>	<u>Description</u>	<u>Check Register Date</u>
\$618,801.41	Vendor Checks	Nov. 22, 2013
\$ 30,211.65	Cafeteria Checks	Nov. 12, 2013

#15 RESOLVED that the Board approve the attached list of individual transfers of line items in the 2013-2014 budget for:

October, 2013 \$526,359 (salary account adjustments)

#16 RESOLVED that the Report of the Secretary for the period(s) as follows be approved:

October, 2013

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:20-2.13(e), that as of **October 31, 2013** after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund, has been over-expended in violation of N.J.A.C 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

#17 RESOLVED that the Board approve the Report of the Treasurer of School Monies for the following month:

October, 2013

#18 RESOLVED that the Board approve McManimon, Scotland & Baumann, LLC as Bond Counsel for the upcoming referendum, per the attached contract.

A. For basic services rendered in connection with the preparation for a bond referendum through the review of the record of proceedings in connection therewith, the fee will be **\$5,000**.

B. For basic services rendered in connection with a permanent bond sale, the fee will be **\$3,500, plus \$1.00 per thousand dollars of bonds issued for the first \$15,000,000 and \$.75 per thousand dollars of any bonds in excess of \$15,000,000**.

C. The base fee for each temporary financing issue not involving preparation of an Official Statement or attendance at the closing shall be **\$.50 per thousand dollars of notes for the first \$15,000,000 notes issued and \$.40 per thousand dollars of notes for any notes issued over the first \$15,000,000, with a minimum fee of \$1,000 for temporary notes**.

RESOLVED that the Board table **Resolutions #19**

Moved by: Mr. Spardel

Seconded by: Mr. Unis

Ayes: 5

Nays: 0

#19 TABLED RESOLVED that the Board approve Phoenix Advisors, LLC to serve as Financial advisors for the upcoming referendum in the amount of \$15,000.

ADDENDUM RESOLUTIONS

SPECIAL EDUCATION RESOLUTIONS

#1 RESOLVED that the Board approve to change out of district placement for Student #071697 from Community High School to Park @ Pascack Valley High School commencing December 4, 2013 for the remainder of the 2013-2014 school year at an annual tuition rate of \$23,414, prorated.

PERSONNEL

#2 RESOLVED that the Board approve the following substitute teacher aide pending approval of pre-employment requirements:

Name	Location	Position	Salary	Committee	Term of Employment
Segarra, Patricia	Laning	Pomptonian Lunch aide	\$12.25/hr.	Education	SY 13-14
Haralambiev, Kristel	District	Sub teacher aide	\$12.25/hr.	Education	SY 13-14

PUBLIC COMMENT

- Question on VHS tree removal in the front of the building.

RESOLUTION TO ADJOURN

#20 RESOLVED that the Board meet in private session, from which the public shall be excluded, to discuss the topics of negotiations and personnel or potential litigation which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meeting Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.

Ayes: 5

Nays: 0

The meeting adjourned at 9:10 p.m.

Respectfully submitted,

**Cheryl A. Nardino
Board Secretary**